



## **Charging and remission Policy**

**December 2014**

**Review December 2016**

- a) It is proposed that where activities take place during school session time and where this activity forms part of the students' curriculum and therapeutic plan, parents will not be expected to contribute to the cost of the activity. Where the activity is as part of a celebration (Christmas, end of term trips etc) parents will be invited to make voluntary contributions towards the total cost. A pupil will not be debarred from taking part in the activity because the parents cannot or will not contribute, but the activity may not take place unless sufficient voluntary contributions are received to cover the cost.
- b) Charges will be made in respect of providing food during the day either in or out of school and parents will be reminded to pay at the beginning of every week. Where there are increased costs to cover meals during school trips, parents will be invited to send in more money or provide a packed lunch.
- c) Parents whose children borrow school equipment (eg computers, tablets, instruments) for use at home will be asked to sign confirming that they will undertake supervision of the use of this equipment (including internet access) and will pay for any damage, loss or failure to return the equipment at full replacement value.
- d) For any activity that takes place outside school session time (e.g. theatre visit), charges will be levied as appropriate.
- e) Charges for craft and cooking materials may be levied where parents have indicated they wish to own the finished article.